



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 28 June 2016

To: Members of the  
**AUDIT SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)  
Councillor Alan Collins (Vice-Chairman)  
Councillors Ian Dunn, Peter Fortune, William Huntington-Thresher, Keith Onslow and Stephen Wells

A meeting of the Audit Sub-Committee will be held at Committee Room 1 - Bromley Civic Centre on **WEDNESDAY 6 JULY 2016 AT 7.00 PM**

MARK BOWEN  
Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
<http://cds.bromley.gov.uk/>

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 5TH APRIL 2016 ( EXCLUDING THOSE CONTAINING EXEMPT INFORMATION) (Pages 5 - 16)**
- 4 **QUESTIONS TO THE COMMITTEE FROM COUNCILLORS OR MEMBERS OF THE PUBLIC**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 30<sup>th</sup> June 2016.

- 5 **MATTERS ARISING FROM THE PREVIOUS MEETING (PART 1) (Pages 17 - 20)**
- 6 **QUESTIONS ON THE REDACTED REPORTS PUBLISHED ON THE WEB**

Members have been provided with advance copies of the reports via email.

The published reports are

- Review of Adult Education College Audit—2015/16
- Follow up review of Agency Staff Audit for 2015/16

- Follow up review of Capital Projects Audit for 2015/16
- Review of Car Parking Income Audit for 2015/16
- Cash and Banking Audit for 2015/16
- Follow up Audit for Domiciliary Care
- Follow up Audit for Transition Team for 2015/16
- Follow up review of Churchfields Primary School for 2015/16
- Review of SLAs for GP Practices Audit
- Review of Housing Benefit Audit for 2015/16
- Review of Legal Costs Audit for 2015/16
- Review of Libraries Audit for 2015/16
- Review of Oak Lodge Primary School Audit
- Review of Pensions Audit for 2015/16
- Review of Riverside School Audit for 2015/16
- Review of Treasury Management Audit for 2015/16
- Follow up review of VAT Audit for 2015/16

The reports are also available on the Council's website via the following link:

<http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=5838&Ver=4>

**7 INTERNAL AUDIT PROGRESS REPORT (Pages 21 - 56)**

**8 ANNUAL AUDIT REPORT (Pages 57 - 104)**

**9 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

<u>Items of Business</u>	<u>Schedule 12A Description</u>
<b>10 EXEMPT MINUTES OF THE MEETING HELD ON 5TH APRIL 2016 (Pages 105 - 112)</b>	Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
<b>11 MATTERS ARISING-PART 2 (Pages 113 - 118)</b>	Information relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**12 INTERNAL AUDIT FRAUD & INVESTIGATION REPORT (Pages 119 - 140)**

Information relating to any individual.  
Information which is likely to reveal the identity of an individual.  
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**13 ANNUAL FRAUD REPORT (Pages 141 - 156)**

Information relating to any individual.  
Information which is likely to reveal the identity of an individual.  
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

